FISHER PUBLIC SCHOOL

New Family (Student) Pre-Registration Instructions

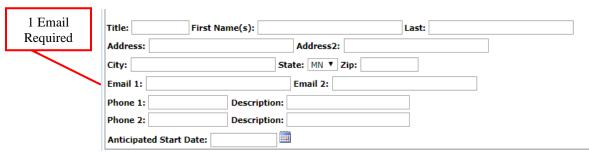
Step 1: Access JMC New Enrollment Portal

Go to: https://fisher.onlinejmc.com/Parent/New_Family_Enrollment.aspx

Step 2: Enter parent/guardian information

Enter contact information for you as the parent/guardian. If you are a couple residing in the same home, information should be entered below. Please enter information in ALL CAPS.

Example1: First: SUSAN & PAT Last: SMITH Example 2: First: SUSAN JOHNSON & PAT Last: SMITH



Step 3: Enter contact information for other people connected to this student

Click the '+ Add New Contact' button and enter in an emergency contact and/or secondary parent/guardian if they reside at another address. This is not required, and you are able to add contacts when you complete the full registration. Please enter information in ALL CAPS. Select 'Save' before continuing to step 3.



Step 4: Enter information for your new student

Click the '+ Add New Student' button and enter information for each student. Click the 'Save' button to save that information. Please enter information in ALL CAPS.



Step 5: Enter any comments about your student

Step 6: Enter the security code and click 'Save'

Comments are limited to 600 characters.			
Step 4: Enter any comments you want the office to know about your student(s). (Comments are limited to 600 characters)			

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Thank you for submitting your pre-registration. You will be receiving an email and or call with further instructions. If you have questions call the district office at (218) 891-4105.