FISHER PUBLIC SCHOOL

New Family (Student) Pre-Registration Instructions

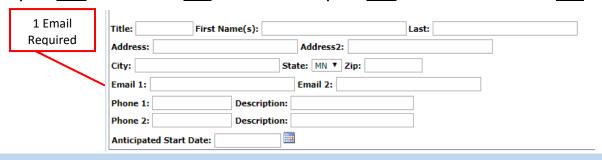
Step 1: Access JMC New Enrollment Portal

Go to: https://fisher.onlinejmc.com/Parent/New Family Enrollment.aspx

Step 2: Enter parent/ guardian information

Please enter contact information for you as the parent/guardian. If you are a couple residing in the same home, information should be entered below. Please enter information in ALL CAPS.

Example1: First: SUSAN & PAT Last: SMITH or Example 2: First: SUSAN JOHNSON & PAT Last: SMITH



Step 3:Enter contact information for other people connected to this student

Click the '+ Add a New Contact' button and enter in an emergency contact and/or secondary parent/guardian if they reside at another address. This is not required, and you are able to add contacts when you complete the full registration. Please enter information in ALL CAPS. You need to select 'Save' before continuing to step 3.



Step 4: Enter information for your new student

Click the '+ Add a New Student' button and enter information for each student. Click the 'Save' button to save that information. Please enter information in ALL CAPS.

	First Name:	Middle Name:	Last Name:	Grade Level:	Birth Date (m/d/yyyy):	Gender:
First Name:		Grade:	▼			
Middle Name:		Gende	r: ▼			
Last Name:		Date 0	of Birth:			
Save Cance	I					

Sten 6. Enter the security code and click 'Save

Comments are limited to 600 characters.							
Step 4: Enter any comments you want the office to know about your student(s). (Comments are limited to 600 characters)							

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lease	enter	code	e:		
Save					

Thank you for submitting your pre-registration. You will be receiving an email and or call with further instructions. If you have questions call the district office at 218.891.4105.